

Volunteer Job Description

Thank you for your interest in work experience at Picture This. Picture This is a small, busy arts organisation based at Spike Island in Bristol and Interns provide a vital role in the support of our programme of activities.

Picture This is currently seeking motivated, reliable volunteers to support our Intern and office staff on the Atelier exhibition programme. The Atelier was launched in summer 2007, geared towards moving image production, services, residencies, education, events and a public exhibition programme.

Picture This can offer volunteers experience in a professional arts context specialising in the production and exhibition of moving image projects. It is important to us that placements are valuable for those that undertake them. Volunteering provides an ideal first step for those wishing to work in the competitive visual arts sector and who enjoy working with the public. We expect volunteers to be committed, engaged and eager to contribute to the output of a small team.

Responsibilities

- Open and close the show and put out external signage
- Invigilate the exhibition, safeguarding works and equipment
- Respond to enquiries from the public in person and by email and phone
- Gather feedback from visitors to the exhibition
- Maintain and update the mailing list and assisting with mail outs
- Any other reasonable duties as defined by Picture This staff

What volunteers can expect from Picture This

- Experience of working in a contemporary art organisation with a high national profile
- Access to production and post production equipment if appropriate

Background

Picture This produces visual arts projects drawing on its unique understanding of moving image technology and contemporary culture. The organisation has a commitment to working with contemporary artists to produce ambitious new works and has developed projects with established artists including Marcus Coates, Rosalind Nashashibi and Emily Wardill.

The organisation has built up an excellent track record for the quality of its touring exhibitions which have been exhibited at galleries such as Baltic, Gateshead, Newlyn Art Gallery, Cornwall and Chisenhale, London as well as collaborating with institutions to locate works in unusual sites. Our aim is to provide new opportunities for artists, arts organisations, audiences and participants to engage with ideas and creativity. Picture This' work is delivered by a small team of eight experienced and dedicated staff and is supported by Arts Council South West and Bristol City Council. See our website for further details: www.picture-this.org.uk

Hours

Opening hours are Wednesday to Saturday 12 – 5.30pm.
Preferably volunteers would work a minimum of one day per month.

Payment

Saturday shifts are paid at £6.50 per hour, week day shifts are offered on a voluntary basis.

Supervision

Interns will be supervised by the Intern and the Programme Co-ordinators.